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Board of Directors

Position 1 – Mike Griffith
Position 2 – Jim Bellet, Board Chairman
Position 3 – Charles R. Dehlinger

District Manager/Secretary

Michael Fritschi

REGULAR BOARD MEETING MINUTES December 17, 2019

1. **Call to Order** – Director Bellet called the meeting to order at 5 P.M.
2. **Roll Call of Directors** - Director Griffith, Director Bellet, and Director Dehlinger were present. District Manager Michael Fritschi, Director of Administrative Services (DAS) Cindy Oden, and Mike Rudd, District Council was also in attendance.
3. **Board Minutes**
The minutes from the November 19, 2019 Board Meeting were reviewed. Director Griffith moved to approve the minutes, Director Dehlinger seconded the motion, and the motion was approved unanimously.

The Minutes from the December 4, 2019 Board Workshop were reviewed, Director Dehlinger moved to approve the minutes, Director Griffith seconded the motion, and the motion was approved unanimously.
4. **Monthly Financial & Investment & Accounts Payable** - The November 2019 Monthly Financial & Investment & Accounts Payable reports were reviewed by the Board. Director Griffith moved to approve the reports, Director Dehlinger seconded the motion and the motion was approved unanimously.
5. **Public Comment** – There was no public comment received
6. **New Business**
 - a. The Board discussed the contract fee for National Fitness for the voluntary membership for employees as a part of the District wellness plan. National Fitness increased their fees to \$175/year per employee for calendar year 2020. The Secretary recommended that the Board allow employees that would like to join other fitness centers to pay for their memberships and then provided proof of payment for reimbursement to the District up to \$175 per calendar year. Director Griffith moved to approved the contract with National Fitness, Director Dehlinger seconded the motion and the motion was approved by a unanimous vote. Director Griffith made

a motion to allow employees that would like to join other fitness centers, to be able to get reimbursed up to \$175 per calendar year towards their membership, Director Dehlinger seconded the motion and the motion was approved by a unanimous vote.

- b. The Board made no exception to the purchase of holiday hams for employees and board members.
- c. The Board reviewed the SDIS Longevity Credit and Rate Lock Agreement. Director Griffith moved to approve the agreement, Director Dehlinger seconded the motion and the motion was approved by a unanimous vote.

7. Old Business

- a. The Board reviewed the draft Workplace Discrimination Policy. After some discussion the Board provided the Secretary with some minor edits to the policy. Director Griffith moved to have the Secretary make corrections to the policy and to approve such corrections, Director Dehlinger seconded the motion, and the motion was approved by a unanimous vote.
- b. Director Bellet requested that the Secretary sign him up for the SDAO annual conference in February of 2020.
- c. The Secretary updated the Board on the status of the Solar Net Metering project. The Contractor has delivered the solar panels and has submitted a pay request for the delivery of the solar panels that has been approved by the Secretary. According to the construction schedule, the major site work will begin in the second week of January where the racking components will be installed. The local pacific corp. contact will be working with the contractor to locate the most cost-effective intertie connection route.
- d. The District has yet to receive a proposal for alternatives for the Lagoon #3 West Dike from Adkins Engineering.
- e. The Secretary updated the Board on the status of the Skyline Sewer Extension Project. The project is moving past the 60% design level, and to this date 15 properties have opted out of connection and 9 properties have requested financing of the SDC fee.
- f. The Secretary updated the Board on the Status of the District Recycled Water Project. The Secretary reminded the Board of the Board Workshop being held on December 18, 2019 to address the neighbor's questions and concerns on the recycled water project. The Secretary requested that the Board allow him to submit an offer to Wells for approximately 70 acres north of the site for inclusion in the project. The Secretary suggested an offer of \$500,000 and a 10-year free lease to farm approximately 100 acres on the Bryant property. Director Dehlinger mentioned that he will have to recuse himself from any vote connected to the property. Director Griffith made a motion to instruct the Secretary to meet with Wells and offer \$500,000 and a 10-year free lease to farm approximately 100 acres on the Bryant property for the 65-acre portion of the Wells property, Director Bellet seconded the motion, and the motion was approved by a majority vote with Director Dehlinger abstaining.
- g. The Board reviewed the standard land option and land lease agreements for the Reeder Group for the project parcels as previously sent by Mr. Rudd via email. The Board identified minor

changes to the agreements. Director Griffith moved to accept the standard agreements with the discussed changes and to moved forward with the individual agreements, Director Bellet seconded the motion, and the motion was approved by a majority vote, with Director Dehlinger abstaining.

8. Executive Session ORS 192.660 (2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Board did not go into executive session.

9. Other Business

- a. The Board thanked staff for the Treatment and Collection System staff reports.
- b. The Secretary notified the Board that the SDAO safety grant was approved.
- c. Director Griffith inquired about the FY 2018-19 Audit. The Secretary mentioned that he had previously asked the Board if they wanted a presentation by the Auditors. The Board took no action.
- d. Mr. Rudd mentioned that he will likely not be available for the meeting on the 21st of January. Mr. Rudd will stay in communication with the Secretary, should anything arise that needs his expertise.

10. Adjourn – Director Dehinger moved to adjourn, Director Griffith seconded the motion and the motion was approved. The meeting was adjourned at 6:25 P.M. The next regular board meeting is set for January 21, 2020, at 5 P.M.

Secretary _____

Board Representative _____