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### **Board of Directors**

Position 1 – Mike Griffith  
Position 2 – Jim Bellet, Board Chairman  
Position 3 – Charles R. Dehlinger

### **District Manager/Secretary**

Michael Fritschi

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## **BUDGET COMMITTEE MEETING MINUTES May 19, 2020**

- 1. Call to Order** – Director Bellet called the meeting to order at 5:00 P.M.
- 2. Roll Call** - Director Griffith, Director Bellet, and Director Dehlinger was present. Citizen Budget Committee Members Anders Rasmussen, Charles Kujawski, and Leonard Harrington were also in attendance. Budget Officer/District Manager Michael Fritschi, Director of Administrative Services Cindy Oden, and Collection System Supervisor Clay Northrop were also in attendance.
- 3. Introductions** – Introductions were established
- 4. Appoint Chairman** – Board Chairman Bellet appointed Leonard Harrington as the Budget Chairman.
- 5. Reading of the Budget Message** – Budget Officer Fritschi presented an overview of the 2019-2020 fiscal year budget and then presented the proposed budget for fiscal year 2020-21.
- 6. Budget Discussion by Budget Committee** – Director Bellet requested clarification on the total proposed for Collection System Education fund being higher than last fiscal year. Officer Fritschi mentioned that he is sending the District Maintenance Tech to very specialized training in asset management and that he is having that employee become certified in reliability leadership. This employee is taking the lead in rolling out the District asset management system. The associated conference and training costs are not expected to repeat in the next fiscal year. Director Bellet asked about the increase in the Collections System Communication Budget. Mr. Northrop mentioned that the increase is due to the proposed procurement of wireless headsets for the crew to be able to hear each other better when working in the field, especially with traffic control communications. Currently, it is difficult to hear others through the existing handheld radio system and the crew often has to use hand signs in order to be understood. The wireless system should improve communications dramatically. Director Bellet inquired about the increase in the Texum Pump Station electrical cost. Officer Fritschi mentioned that the Texum service was the only service that Pacific Power would not aggregate into the net metering project due to that station being on a separate power leg. The Texum station energy has indeed increased due to the increase in pump capacity and the resulting increase of energy lost to pipe friction.

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7. **Public Input** – There was no public input presented
8. **Budget Changes or Corrections**  
There were no changes or corrections proposed
9. **Motion to Approve the Budget** – Citizen Budget Committee Member Kujawski moved to approve the budget as submitted, Citizen Budget Committee Member Harrington seconded the motion, Citizen Budget Committee Member Rasmussen recused himself on line 76 of page 93. The motion was approved by a unanimous vote.
10. **Call for the Good of the Order** - Citizen Budget Committee Member Harrington called for the good of the order.
11. **Adjourn** – Director Bellet moved to adjourn, Citizen Budget Committee Member Rasmussen seconded the motion, and the motion was approved by a unanimous vote. The meeting was adjourned at 6 P.M.

Secretary \_\_\_\_\_

Board Representative \_\_\_\_\_